

Young Feminist Europe - Writer's Hub

Drafting Guidelines

<u>Young Feminist Europe</u> is an open platform that aims to amplify young feminist voices and activities across Europe through campaigns, advocacy and movement building. We want to see a Europe where young feminists impact and shape a society that is built on intersectional values. By building an inclusive and participatory space that fosters self-organised and co-creational activities beyond traditional power structures, we aim to create transformative systemic change that achieves gender equality, equity and social justice for all.

We believe that our Writer's Hub allows us to connect with other young feminists throughout Europe and share their stories, concerns and knowledge. The Writer's Hub provides a space for young feminists to raise awareness on intersectional gender issues and amplify and empower their voices from a feminist perspective.

Please note that Young Feminist Europe operates on a non-profit basis and is managed by a group of passionate volunteer feminists. Therefore, payments for written contributions are not possible.

Young Feminist Europe writers can write two different types of submissions: articles and blogs.

- → Articles are informative written contributions that focus on policy developments, social issues and contexts in a factual and data-based perspectives with a touch of personal opinion.
 Example: http://www.youngfeminist.eu/2019/01/trafficked-women-and-girls-sold-online/
- → Blogs can also discuss social issues in a wider context, but they are a lot more opinion-based and story-like. Blogs can also recount personal experiences, be about events, activities, etc.
 Example: http://www.youngfeminist.eu/2019/01/my-metoo-experience-bangladesh/

Once you've decided how you would like to approach your written contribution, please follow the guidelines below and send us the requested information:

Contributor's Details:

- Your first name & last name
- E-mail address (this is necessary in order to create a new author)
- Picture of the contributor (optional, but recommended)
- Short biography (no longer than 100 words)
- Twitter handle and other social media handles (if applicable)
- Submission Type (article or blog)

Structure of Submission:

- Headline Should be short and snappy
 - Please keep it short, especially if you're writing in two languages and all your keyword(s).
- Excerpt (teaser) A succinct introduction to what your article is all about
 - No more than 50 words (60 if writing in two languages)

- Body of the text- with sub-headlines if applicable.
 - o As rule of thumb after 2 long or 4 short paragraphs
- Image Captions A short text under your images.
 - Please include links to where you took the images from when sending your submission and the name of the photographer and source.
 - See more info about pictures below.

Content Rules:

- 1) All opinions and perspectives expressed in texts belong to the contributor; however, it is mandatory that texts maintain a respectful tone and be mindful of Young Feminist Europe's values on intersectionality.
- 2) If you are writing an article contribution, all statistics and references must be cited by inserting hyperlinks. Footnotes are only to be used when no online reference is available.
- 3) Personal opinions should be marked as such with the use of pronouns, otherwise, opinions have to be substantiated by providing supporting facts within your article.
- 4) Keep the language of your submission simple! Remember that the majority of our readers are nonnative English speakers. Also keep in mind that readers who are not based in your country might need additional explanations/background to understand what your text is about.
- 5) Word limits differ for each language format of text. Please note English is the mandatory language of the site; however, we encourage contributors to translate their text into their native language and publish it under the English version of their blog:
 - a) If you are writing solely in English the text limit is 950 words;
 - b) If you would like to additionally write in your native language, then the word limit is 800 words (English 800 words + native language should roughly be the same amount give or take a few extra words for translation purposes). We currently accept the following other languages: Spanish, German, French, Croatian, Portuguese, Italian, Swedish, Polish.
- 6) If English is not your native language, you should use English correctors before sending in your draft.
 <u>Grammarly.com</u> is a good free source that corrects English texts. All texts must be proofread before sending them.
- 7) Try to make your article or blog as much optimised for search engines as possible. Here're a few tips:
 - a) Identify a keyword (consider which phrase people might use to search for your content).
 - b) Use the keyword in the title, in the first paragraph and, at least, once more, along the text.
 - **c)** Add sub-headlines, whenever possible.
 - **d)** Use transition words to improve readability (however, therefore, meanwhile, certainly, etc.).
 - **e)** Don't overuse the passive voice.

Pictures:

Pictures should respect the privacy and dignity of people. Make sure that your pictures of people are taken with their consent and that they are empowering (try to avoid images of people in vulnerable situations).

It is mandatory for contributors to submit 2-3 high-resolution images alongside their written submissions including a picture for the header of the image that matches the text length.

Please make sure that the pictures are free of cost and royalty-free. So either:

- You have shot/created them yourself;
- They are provided to you by a person who gave them to you for free and told you they could be used on our blog;
- You have found them on the internet accompanied by a note that they are free and copyright-free.

Regardless, remember to still credit the photographer. We can credit the original authors of images, but we do not have money to pay for pictures. You can source pictures from the online databases below and send us the downloaded images. You can also create your own graphic images via <u>canva</u> too for free but please ensure you use free items within the platform.

https://www.freeimages.com/

https://pixabay.com/

https://commons.wikimedia.org/wiki/Main Page

https://morguefile.com/

https://www.stockphotosforfree.com/free-stock-photos/

https://foter.com/

https://freerangestock.com/

https://unsplash.com/

https://www.pexels.com/

https://stocksnap.io/